

**Minutes of the Grinnell City Council Meeting
Monday, June 19, 2006**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Monday June 5, 2006. Mayor Canfield presided.

ROLL CALL: PRESENT: Wright, McNaul, Witt, Worley, Wilson, White

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by WITT, to approve the Agenda and the Consent Agenda as presented. Vote: (6) ayes, motion carried.

CONSENT AGENDA:

- A. Previous minutes as drafted from the Monday, June 5, 2006 Regular Session.
- B. Approval of the On-Premise Application for Liquor, Wine, or Beer for State Street Station, 909 State Street.
- C. Approval of the On-Premise Application for Beer for George's Pizza, 908 Main Street.
- D. Approval of the Cigarette Permit Renewals including:

Fareway Store 1020 Spring St.	Grinnell Eagles 616 4 th Ave.	Casey's Store #1134 1718 6 th Ave.
Rabbitt's Tavern 721 4 th Ave.	Hy-Vee 320 West St.	Casey's Store #1527 312 West St.
Wal-Mart 415 Industrial Ave.	Almost Always Open 1031 West St.	Casey's Store # 1950 217 6 th Ave.
Bowladrome 915 State St.	Varsity News Stand 917 Broad St.	McNally's Super Value 1021 Main St.
Kum and Go #222 1002 West St.	John & Gary's Sports Bar 827 West St.	Kum and Go #022 715 Lang Creek Ave.
Murphy USA #7302 521 Industrial Ave.		
- E. Approval of the request by the Grinnell Area Chamber of Commerce for Grinnell Ridiculous Day on July 8, 2006 including barricading streets, street sweeping, providing picnic tables, and providing trash containers.
- F. Approval of the request by the Grinnell Area Chamber of Commerce for Grinnell Happy Days on August 26, 2006 including sponsorship of the event, waiver of fees, provide picnic tables, dumpsters and bleachers, mowing, and street sweeping.

PUBLIC HEARING:

Mayor Canfield opened the public hearing in regard to the city of Grinnell fiscal year 2005-2006 budget amendment at 7:04 pm. Wingerter noted no comments or objections had been received prior to the meeting.

Moved by MCNAUL, second by WORLEY, to close the public hearing at 7:05 pm. Roll Call Vote: Ayes: McNaul, Worley, Witt, Wilson, White, Wright. Motion carried.

White commented that the amendment for the Capital Projects portion of the budget was due to several projects costing more than was estimated. The Compost Facility project was budgeted for in the fiscal year 2004-2005 and most of the costs were incurred in the fiscal year 2005-2006. The city budgeted \$3,541,089 for the Central Business District in 05-06 and \$3,921,157 was expended in 05-06. This exceeded the budgeted amount by \$380,068. The amendment for the General Government portion is due to the change from a self-insured medical plan for employees. Since the previous plan was self-funded, there were outstanding claims in the amount of \$96,075.20 that were filed under that plan and the city was required to pay them as part of the insurance contract.

Moved by WHITE, second by WITT, to approve the city of Grinnell fiscal year 2005-2006 budget amendment. Roll Call Vote: Ayes: White, Witt, Wright, Wilson, Worley, McNaul. Motion carried.

Mayor Canfield opened the public hearing in regard to the Community Development Block Grant for the city of Grinnell owner occupied housing rehabilitation program at 7:08 pm. Wingerter noted no comments or objections has been received prior to the meeting.

Moved by WHITE, second by WITT, to close the public hearing at 7:09 pm. Roll Call Vote: Ayes: White, Witt, Worley, Wilson, McNaul, Wright. Motion carried.

Mike Wentzien, from Region Six Planning Commission and the project manager, updated the council on the project. Initially seven homes were included in the project and they all have been completed. The project was expanded to 11 homes and one more may be added. The project will end July 31, 2007. The goal is to be completely finished by 3rd or 4th quarter of this year.

Part of program is to follow lead safe practices. Homes are reviewed for areas with lead and lead safe practices are applied.

Wentzien praised Grinnell's participation in the program.

Moved by WHITE, second by WITT, to approve the progress on the Community Development Block Grant for the city of Grinnell owner occupied housing rehabilitation program. Roll Call Vote: Ayes: White, Witt, Wilson, McNaul, Wright, Worley. Motion carried.

COMMUNICATIONS/MEETING MINUTES:

- A. Finance Committee: June 5, 2006
- B. Public Works and Grounds Committee: June 5 and June 12, 2006
- C. Public Safety Committee: June 6, 2006
- D. Planning and Zoning Commission: June 13, 2006

COMMITTEE BUSINESS:

- A. Report from the Finance Committee
 - o Update on City Clerk hiring process.

The city manager will have met with six candidates by end of this week. He will then present all six candidates or a portion of them to the council. A tentative interview schedule will be drafted.

- o Approval of the Investment Policy (See Resolution No. 2972).

Moved by WHITE, second by MCNAUL, to approve Resolution No. 2972: "A RESOLUTION ADOPTING AN INVESTMENT POLICY FOR THE CITY OF GRINNELL AND RESCINDING RESOLUTION NO. 2431." Roll Call Vote: Ayes: White, McNaul, Witt, Wright, Wilson, Worley. Motion carried.

- o Approval of the Corporate Banking Policy (See Resolution No. 2973).

Moved by WHITE, second by WITT, to approve Resolution No. 2973: "A RESOLUTION AUTHORIZING THE FOLLOWING INSTITUTIONS AS DEPOSITORIES FOR PUBLIC FUNDS FOR THE CITY OF GRINNELL AND RESCINDING RESOLUTIONS NO. 2604 - 2607." Roll Call Vote: Ayes: White, Witt, Wilson, Worley, McNaul, Wright. Motion carried.

- o Discuss fiscal year 2005-2006 budget amendment.

This was previously presented under the Public Hearing.

- o Review of the proposed Local Option Sales Tax Resolution.

White explained the final draft of the proposed Local Option Sales Tax Resolution gives the city leeway to spend increased revenue if the EarthPark is located here as a portion of the community's funding of the project. It states "one hundred percent (100%) of such receipts shall be used to finance the design, construction, repair, reconstruction, land acquisition, maintenance, operation, and equipment for a public safety building, public library, swimming pool, related facilities and/or other community development projects as determined by the Grinnell City Council".

Moved by WHITE, second by WORLEY, to approve Resolution No. 2976: "A RESOLUTION REQUESTING SUBMISSION OF A LOCAL OPTION SALES TAX TO THE QUALIFIED VOTERS AND ESTABLISHING USES FOR LOCAL SALES AND SERVICE TAX RECEIPTS." Roll Call Vote: Ayes: White, Worley, Wright, Wilson, McNaul, Witt. Motion carried.

Worley commented the Planning Committee agreed to the uses as set out in the Resolution, with a strong proposal to set out the percentages being used for funding each project before the voting. The committee feels the public would like to know what the proceeds would be used for before voting on it.

- o Discuss proposed ethanol plant south of Grinnell.

The county did offer Big River Resources a 20-year TIF rebate. Big River Resources would like the city to say they will not annex the facility for 20 years. After contacting the city attorney, Bill Sueppel, and the bonding attorney, Mark Cory, it is felt we would not have the legal right to agree to not annexing them.

- Update on EarthPark – see letter to Dave Oman.

The city continues to work with its development partners to locate the EarthPark in Grinnell. There is some commitment from the county, the city and other sources.

- Review of the requests for assistance from the Campbell Fund.

Approved by the committee as presented.

B. Report from the Planning Committee

- Review of the proposed Local Option Sales Tax Resolution.

Worley stated the Planning Committee's next meeting on July 5, 2006, would be held at 4:30 pm to allow additional time to discuss the percentages that will be communicated to the public prior to voting on the Local Option Sales Tax.

- Discuss amending the city of Grinnell Urban Renewal Area to include the Renaud Subdivision and other properties recently annexed in south Grinnell.

Staff is working on determining which properties should be added to the Urban Renewal Area and when they should be added.

- Discussion of the voluntary annexation of the Vander Linden Development Corporation.

The voluntary annexation was approved by the Planning & Zoning Commission by a vote of 3 to 2.

Moved by WORLEY, second by MCNAUL, to authorize staff to take next steps towards annexation. Roll Call Vote: Ayes: Worley, McNaul, Wilson, Wright, Witt, White. Motion carried.

- Discussion of the draft dark sky lighting ordinance.

There are no further developments on the dark sky lighting ordinance at this time.

- Discussion the development of design standards for building in the CBD.

Discussion is in the beginning stages for setting design standards for the Central Business District. The committee suggested using existing commissions and the public to develop the standards, using the Historic Preservation Committee to head up the task force. The committee welcomes input on the areas that may need to be addressed.

- Discuss the library development project.

The project is moving ahead and donors are coming forward to help fund the project.

- Review the fringe area agreement between the city of Grinnell and Poweshiek County for zoning and other land use control measures.

Staff is meeting with the county on June 20, 2006, at 7:00 pm. to review the fringe area agreement. It will then go to the Planning & Zoning Committee for review.

- Update on the parkland conversion process.

The survey work has been completed and the conversion process is moving forward.

- Update on the planning efforts for Phase II of the CBD reconstruction.

The task force is working through questions and centering on the parking on Commercial Street.

- Discuss long-range annexation goals for the city of Grinnell.

Staff feels the long-range annexation goals should tie in with the fringe area agreement

- Inquires

Worley suggested a Poet Laureate be designated for the city. He suggested the Mayor assign the determination of a Poet Laureate to the Planning Committee.

The Human Rights Commission is looking at the city code pertaining to civil and human rights.

Moved by WORLEY, second by WHITE, to send the results of the Human Rights Commission to the Planning Committee for further review. Roll Call Vote: Ayes: Worley, White, Wilson, Witt, Wright, McNaul. Motion carried.

C. Report from the Public Works and Grounds Committee

- Approval of Pay Request No. 2 (final) in regard to the AWOS Installation. (See Resolution No. 2974.)

Moved by WITT, second by WORLEY, to approve Resolution No. 2974: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 2 (FINAL) IN THE AMOUNT OF \$40,431.81 TO DICKINSON COMPANY, INC. OF OSKALOOSA, IOWA FOR WORK COMPLETED ON THE AWOS INSTALLATION." Roll Call Vote: Ayes: Witt, Worley, McNaul, Wright, White, Wilson. Motion carried.

- Approval of Pay Request No. 2 (final) in regard to the Grinnell Veterinary Clinic Sanitary Sewer Extension. (See Resolution No. 2975.)

Moved by WITT, second by MCNAUL, to approve Resolution No, 2975: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 2 (FINAL) IN THE AMOUNT OF \$21,571.31 TO SCHOON CONSTRUCTION OF GRINNELL, IOWA FOR WORK COMPLETED ON THE GRINNELL VETERINARY CLINIC SANITARY SEWER EXTENSION." Roll Call Vote: Ayes: Witt, McNaul, Wright, Wilson, White, Worley. Motion carried.

- Approval of the release of the letter of credit in regard to the Wal-Mart development.

Moved by WITT, second MCNAUL, to approve the release of the letter of credit in regard to the Wal-Mart development. Roll Call Vote: Ayes: Witt, McNaul, Wilson, Worley, White, Wright. Motion carried.

- Discuss Purchase Agreement for Accounts in south Grinnell and other issues related to Poweshiek Rural Water.

The city manager is working with Poweshiek Rural Water in regard to these issues.

- Discuss stop signs at 13th Avenue and Prairie Street.

The sewer inlets are too high to adequately drain water from the intersection and it needs to be reworked. Staff is working on making the necessary repairs.

- Discussion in regard to Van Horn Park.

Residents near Van Horn Park organized and raised \$52,000 to renovate the park. They would like the park to be part of the city park plan.

McNaul commended the volunteers for banding together, working on the project, and then presenting a solution to the council. She stated that she would like to see more involvement by the community in regard to addressing issues and then presenting their ideas to the council.

- Inquiries.

The Galaxy would like to hold “Foam Day” on July 18, 2006 in Central Park. The fire department will dispense foam in the park for residents to play in and it will be held from 1:00 – 3:00 pm.

Moved by WITT, second by WHITE, to approve “Foam Day” on July 18, 2006 in Central Park from 1:00 – 3:00 pm. Roll Call Vote: Ayes: Witt, White, Wilson, Wright, Worley. Abstain: McNaul. Motion carried.

D. Report from the Public Safety Committee

(Please Note: This meeting was held on Tuesday, June 6, 2006.)

- Approval of new volunteer fire fighters – Ben Barr and Greg Kirsch.

Moved by WILSON, second by WHITE to recommend approval of the new volunteer fire fighters – Ben Barr and Greg Kirsch. Roll Call Vote: Ayes: Wilson, White, Worley, Wright, McNaul, Witt. Motion carried.

- Review of the lease agreement between the city of Grinnell and Cingular Wireless.

Cingular Wireless will collocate on the Iowa Wireless tower. A new building housing their equipment will be built at the public safety building property. The lease terms are \$600 per month, with a 2% annual increase.

Moved by WILSON, second by WHITE, to authorize staff to work with the City Attorney to begin the process to enter into this lease. Roll Call Vote: Ayes: Wilson, White, McNaul, Wright, Worley, Witt. Motion carried.

- Discuss three hour parking in CBD.

Wilson stated there has been continued discussion in regard to parking in the Central Business District. The current ordinance, established when the work began in the Central Business District, has a 3-hour parking limit. One change will be to reinstate 15 minute parking limits in front of the post office and the two one-hour limit parking spots in front of the library. It is being proposed to extend the 3-hour limit to the west side of Broad Street from 4th Avenue to Commercial Street, to Commercial Street, and to Main Street from 4th Avenue to the railroad tracks.

Wilson commented that the committee is not in a hurry to bring it to the council, yet it would like it to make progress on it.

- Receive IDOT report on school crossings.

The report suggested the city discontinue the use of the rollout stop signs, clearly define the areas, and install flashing lights. There was significant discussion on what to do on Prairie Street between Bailey Park School and Bailey Park. A suggestion has been made to close the street and create a cul-de-sac, which would mean that there would no longer be access from the south on Prairie Street. Wilson feels that since the report has been completed at the city's request, the city needs to act on it.

- Update from Police and Fire Chiefs on emergency operations drill.

Wilson asked Police Chief Matherly to give an update. Matherly stated the drill was a re-creation of the Columbine incident. Emergency personnel are now taking more of a military approach in these types of situations. City emergency personnel have practiced extensively and the drill was a good way to use that training. The drill provides a good way for all entities that would be involved in this type of incident to talk and work together. The Des Moines Bomb Squad and many other public safety agencies came to assist with training also. Matherly feels they are leaps and bounds ahead of where they were. Those involved will attend a debriefing to review the results and areas where further training is needed.

White encouraged the council to take the time to participate in the drills to help them know what to do and what their role is in this type of situation.

- Inquiries.

Behrens commented that Veenstra & Kimm is preparing a proposal for Bailey Park to request the use of their services to investigate options related to safety.

E. Mayor's Committee Appointment Recommendations

Moved by WHITE, second by WITT, to approve the appointment of Katie Dunn to the Park Board. Roll Call Vote: Ayes: McNaul, White, Witt, Wright, Wilson, Worley. Motion carried.

NEW BUSINESS: None.

FINAL READING OF THE ORDINANCE:

Moved by MCNAUL, second by WORLEY, to approve Ordinance No. 1273: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-508 (PARKING

RESTRICTIONS.)” (This is related to parking on 10th Avenue between Park and East Streets.) Roll Call Vote: Ayes: McNaul, Worley, Wright, Wilson, Witt, White. Motion carried.

INQUIRIES: None.

REPORT FROM THE CITY MANAGER:

Manatts has met all of the contractual guidelines set for the Central Business District. The planters will be set and filled this week. The other amenities (additional planters, bike racks, trashcans) will be here next week.

In regard to the City Clerk/Finance Director position, Behrens will have met with all of the candidates by the end of the week. Next week he will bring the names to the council.

Behrens informed that last week he attended the American Planning Conference. Part of the focus was working with developers and analyzing their proformas. He plans to sit down with the Planning Committee Chairperson to share what he learned.

ADJOURN:

Moved by MCNAUL, second by WITT, to adjourn this regular session of the Grinnell City Council at 8:12 pm. Vote: (6) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Annmarie Wingerter, Deputy City Clerk